

# Headstart

## July Newsletter

Hope you are all well and safe.

### Currently at nursery

The nursery is open and running well using our safe operating procedures that has been sent out by email, if you have not received one please let us know. The nursery has had no cases or symptoms of COVID-19. The nursery is cleaned throughout the day and of an evening. There are different entrances for different age groups and all children wash their hands on arrival and throughout the day. If you would like your child to return to nursery please email [headstartnursery1@hotmail.com](mailto:headstartnursery1@hotmail.com)

### Graduation

As our term time is coming to an end and we are excited and sad to see our school leavers go off to school. Due to the pandemic our graduation has been put on hold but we will do a graduation at a later date we are hoping end of August. If this is not possible due to the guidance then will be at a later date but we will keep you updated. Please can you inform us when your child's leave date for school.

### Arrivals and collections

Please can you ensure you do not arrive before your start date as you will be unable to start until it is your child's start time this is due to your booking sessions and also the start time for staff to ensure we can maintain our ratios.

Please ensures you collect your child at their end time if you are late you will be charged £1.00 per minute per child.

### Invoices

All invoices are sent out by email please ensure we have an up to date email for you to receive your invoice in time to pay by the 10<sup>th</sup> of each month. If no payments are made by 10<sup>th</sup> of each month a 10% charge will be added. If your child is not returning to nursery you do need to pay 25% of your invoice.

### Car park

The car park will be closed mid-July due to the car park being resurfaced. Please can you be mindful coming into nursery there is some available spaces on the road please take care when dropping and picking your child up.

### Baby Days

From this month we are starting to use a system called baby days. This is a live feed of what your child has eaten, nappy changes and sleep. You will receive a link by email to activate your account then able to access this throughout the day and even comment. There will be a separate letter explaining in more detail.

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## Important Dates

22<sup>nd</sup> July 2020 - end of term date  
23<sup>rd</sup> July 2020 - Holiday Club Open (Limited Space)  
Graduation Date - to be confirmed  
1<sup>st</sup> September 2020 - Last Day of Holiday Club  
2<sup>nd</sup> September 2020 - Term Starts

Please all stay safe  
Any questions we will be happy to help

Sarah, Jody & Kerrie